



## Volunteer Position Description

**Position Title:** Mutual Self-Help Housing Program Volunteer

**Position Description:** Volunteers who participate in the Mutual Self-Help Housing Program help families construct their homes from the ground up. Construction tasks vary from digging, framing walls, installing doors, painting, and landscaping, to name a few. Volunteers work under the supervision of the Construction Supervisors who also provide the tools and training.

**Requirements:**

- Complete a volunteer application available online at [www.cvhc.org](http://www.cvhc.org), or at our main office.
- Dress code- It is recommended volunteers wear a long sleeve shirt. Pants should be free of holes and closed toe shoes must be worn. No skirts, dresses, shorts or jewelry are allowed. Safety goggles must be worn when instructed by construction supervisor.
- Required criminal background check for the safety of program participants.\*
- Must be 18 years or older.
- Attend a Volunteer Orientation Session.
- Complete a Volunteer Waiver Form.
- Ability to bend, routine walk, stand for more than 20 minutes, and carry items weighing up to 40 lbs.

\*Background checks are not required for 1 – day volunteer events.

**Hours:** Tuesday to Saturday; Schedule varies based on program need of availability.

**Reports to:** Construction Supervisor; Community Relations Coordinator

**Start Date:** According to availability of program and/ or volunteer.

**To apply:** Email application to: [Melissa.garcia@cvhc.org](mailto:Melissa.garcia@cvhc.org)

45-701 Monroe Street, Ste. G  
Indio, CA 92201  
[www.cvhc.org](http://www.cvhc.org)  
760-347-3157